

Jamesville-Dewitt All Sports Booster Club

MINUTES

January 3, 2024

**ATTENDEES:** Brenda Ko, Nikki Laubenstein, Sue Smith, Susan Magari, Nicole Virag, Marc Peterson, Jean Linkiewicz, Kristina Jordan, Tiffany Gratien

**1. INTRODUCTIONS** - Brenda Ko

**2. JAMESVILLE DEWITT ATHLETIC DIRECTOR'S REPORT**

Fred Wheeler not able to attend

**3. FINANCIAL REPORT** - Marc Peterson

- Marc and Brenda working to get Key Bank and other financials transferred from Mary to Marc
  - Signed paperwork with school district and working to finalize Marc as Treasurer
  - Discussed required forms for putting in for reimbursement for team events/travel
  - Working on getting a P.O. Box for purposes of establishing a Booster Club address. Cost is \$20/month to rent at the DeWitt Post Office
  - Brenda made a motion to approve cost for P.O. Box – All approved
  - Coordinating a system to call/text Marc when there are big events and there are checks/money in the safe to be picked up
  - District requested a W9 from Booster Club for Jan. 13<sup>th</sup> cheerleading competition. – Brenda is checking with Cheer coach and Fred Wheeler
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- \$50,983.00 total cash on hand
  - \$49,133.27 available in Key Bank account
  - \$18,052.33 total in restricted individual team account
  - \$1,850.00 of the total is used for concessions

**4. STANDING COMMITTEE REPORTS**

**a. CONCESSIONS** - Sue Smith

- Everything is working and stocked.
- Reaching out personally to parents others think might be interested
- Biggest challenge is finding volunteers to open and close

**b. GEAR STORE** – Sean McQuaid

- Holiday gear store made \$230

- Wants to get flyers out sooner next time as well as work to promote the next gear store more on social media

c. FUNDRAISING – nothing new to report

d. MEMBERSHIP - Current open positions:

**Sportsmanship position** – 2 open positions

**Membership** – 1 open position

**Concessions** – 2-3 open positions

**Volunteer Coord.** – 2 open positions

**Fundraising Activities** – 2 openings

**JD Gear** – 1 open position

\*Brenda has reached out to various people to try to get more volunteer positions filled

## 5. **ADDITIONAL ACTION ITEMS**

- Smaller group meeting to discuss stocking and staffing concession stand for next Saturday's (1-13-24) cheerleading competition that will run all day at JDHS

## 6. **OPEN FLOOR/Q&A**

**ADJOURN** - Meeting was adjourned at 8:30pm. Next meeting: Wednesday, February 7th at 7:30 pm.