

## Booster Club Meeting

April 4, 2019

**Attendance:** Michele Kretsch, Diane Schulman, Sue Smith, John Goodson, Jean Linkiewicz, Mandy King, Brenda Ko, Karen Dorazio, Nancie Romano, Julie Keeler, Denise Hildreth, and Bob White.

Meeting called to order at 7:00 pm.

**February Minutes:** Sue motioned to accept the minutes from March and Bob seconded it. All other members approved.

**Treasurer's Report:** Our current cash on hand is \$60,585.00. Jean made a motion to accept the treasurer's report and Nancie seconded it. All members approved the treasurer's report.

**Concession:** The water has been turned on today. The cooper wiring for the hot chocolate machine is leaking. Sue let Jason know so that it can be fixed. All stands should be fully up and running. There is one added nets tournament. It will be on April 20<sup>th</sup> only. The March nets tournament took in around \$1800.00.

**Volunteers:** Nancy passed around open and close shifts that still need to be filled for April. Most slots were filled by the end of the meeting. There will be a nets tournament on May 20<sup>th</sup> from approximately 9:00am to 9:00pm. Nancy will send out shifts in the next week.

**Hall of Fame:** The Hall of Fame celebration will be on April 27<sup>th</sup> at the Turf field and the Craftsmen Inn. The lacrosse game will be at 11:00. The Craftsman Inn portion will start approximately around 1:30. There will be several board members at the game and the Craftsman Inn to assist in any way needed. The next Hall of Fame meeting will be on April 22, at 4:00pm in John's office.

**Apparel and Online Store:** The Squad Locker site has generated \$3500.00 in sales. The Booster Club makes 10% on all sales. Bob came up with a QR Code flyer that can be copied on the back of the membership form so that parents can easily access website to order logo, volunteer, and pay membership dues.

**Fundraising Policy:** The board and booster members spent most of the meeting discussing the fundraising policy that was worked on last summer. Eric and John met and discussed revising and formalizing this policy so that each coach can raise funds for specific needs of their team. Our goal is to have a written procedure and guideline for all teams to follow to begin for the 2019 – 2020 school year. The draft form that was worked on at this meeting is on the following page.

**New Business:** At our next meeting we will discuss the athletic needs and what the Booster Club will purchase next. It is also our annual election of board members and committee chairs. Two other agenda items need to be the senior banquet and booster club events for next year so they can be added to the district calendar.

Nancie made a motion to adjourn the meeting and Sue seconded it. All other members approved this motion.

The meeting was adjourned at 8:30pm.

Our next meeting will be on May 2nd at 7:00pm.

## **JD All Sports Booster Club Team Fundraising Policy**

Any team who wants to fundraise money for tournaments, events, charity, equipment, or other team needs must follow the JD All Sports Booster Club Fundraising Policy as follows;

1. A head coach/team that wants to participate in any fundraising campaign must present their fundraising plan directly to the athletic director. The head coach of the team will be in charge of the fundraising effort and will complete the fundraising form with detailed information about fundraising project. Included on the form will be the monetary goal of the fundraising effort, specific details of the fundraising event, and total estimated costs (if any) that are associated fundraising event. **For each individual fundraising event no more than \$9,999.00 may be earned.** If the athletic director approves the plan, he/she will communicate the plan to the booster club.
2. 100% of the money collected from the fundraiser must be turned into the JD All Sports Booster Club treasurer. Each team will have their own team account (paper account to keep track of funds). The head coach can request funds for the specific fundraising expense at any time by completing a check request form. All receipts must be attached to the form at the time of the request for funds.
3. If a team is raising money for a tangible asset that will remain property of the district and if the team makes its fundraising goal, the booster club will contribute 10% of the money raised for that individual fundraiser. The tangible assets are those that make improvements in some way to the individual team. Examples may be, but are not limited to equipment, uniforms etc.
4. If there are any funds left over in the team account that was not used for the specific purpose of the fundraising event that money will stay in the account for the team to use at a later date. The head coach can formally request to use these funds by completing a check request form. The request must be approved by the JD Athletic Director.  
**Please Note: At no time will left over money from a fundraising event by a specific team be moved to the general fund of the booster club.**
5. Exclusion to any fundraising campaign: Teams are not allowed to sell any food item at any JD Athletic event as part of the fundraising efforts.

